




## To Get Started

- Go to **www.skypatrol.com**
- Log in with your User Name and Password.
- Find the correct vehicle by clicking on the plus  sign next to the correct subfleet name.  
When you find the correct vehicle, check on the box to the left of its name.
- The last known location will appear on the map.



## Viewing Reports



- To view unit reports click on “Reports” icon
- Select the report you want to run from the report list
- Select the unit from the list on the left and click on the arrow  to pass the unit to the list on the right
- Click the “Run Report”  icon to view the report for the selected unit

## Script Types & Description:

- **Static Asset Monitoring – Delta Time:**
  - Reports every X hours.
- **Static Asset Monitoring – Time of Day:**
  - Reports during specific days of the week at a specified time.
- **Basic Motion Monitoring:**
  - Reports message when motion is detected, and reports message when motion ceases to be detected (device is idled).
  - Reports every X hours while in motion, and every Y hours while it is idled.
- **Mobile Asset Monitoring:**
  - Specify one or two predefined geofences. The geofences are circular with a center and a radius, R.
  - Reports message when the device leaves or enters the geofence(s) defined.
  - Reports every X hours while the device is outside of both geofences, and reports every Y hours while inside one of the geofences.
- **Mobile Asset Monitoring with Dynamic Geofence:**
  - Dynamically generates a geofence about the current location when the device is idled. The radius, R, needs to be specified.
  - Reports a message when the device leaves or re-enters the dynamic geofence.
  - Reports a message when a new geofence has been created.
  - Reports every X hours while the device is outside the geofence, and reports every Y hours while inside the geofence.

## 1 Mounting the Unit

The Passport can be mounted to a variety of surfaces including wood, metal and plastic. Any of the following mounting hardware options (not included) can be used:

- Four #8 Flat Washer, four #8 Lock Washer, four #8 Self Drilling Sheet Metal Screws
- Cable Tie wraps
- Double Side Pressure Sensitive adhesive (PSA) Tape
- Industrial Velcro System
- Rivets

For best performance, please ensure that the device is installed with a clear view of the sky; this will permit the device to obtain a valid GPS position. The device should be laid on its flat side for best performance; it can also be mounted on a side panel. Make sure that there is nothing metallic covering the top (rounded edge, curved side) of the device. The device will not be able to obtain GPS positions if left indoors.

## 2 Power Up and Down

The button on the bottom of the Passport functions as both the power switch and the activation switch. When you are ready to activate the Passport, press and hold the switch for three to five seconds until you see a blinking light. The LED will then go off. When the light is off, the unit is activated.



To deactivate the Passport, press and hold the power switch, located on the bottom of the unit, for three to five seconds. The LED will become solid red then go off. When the light is off, the unit is deactivated.